

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, August 2, 2005

The Brookings County Board of County Commissioners met in regular session on Tuesday, August 2, 2005, with the following members present: Dennis Falken, Mary Negstad, Donald Larson, Deanna Santema, and Emil Klavetter. Also present: Stephanie Vogel, Wm. Mark Kratochvil, Kelly Bakken, Robert Hill, Gary Heldt, and Janet Willmott.

CALL TO ORDER

Chairperson Falken called the meeting to order.

CONSENT AGENDA

Chairperson Falken declared the Consent Agenda approved with no objection from the board.

The Consent Agenda consisted of the agenda for the August 2, 2005 Commission Meeting, and the minutes from the July 26, 2005 Commission Meeting.

ROUTINE BUSINESS

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report.

Be it noted the salaries and personnel changes for the month of July 2005 are as follows: Longevity Increase: Cheryl Anderson \$30.00, Vicki Buseth \$25.00; Curtis Sterud \$55.00; Stephanie Vogel \$25.00. Annual Review Step: Mark Anawski from \$16.20 (retro January 2005) to \$16.58 (retro June 2005); Kristen Witchey from \$10.43 to \$10.64. Promotion: Ben Quam from Part-time Correctional Officer to Full-time Correctional Office @ \$12.05. Transfer: Stacy Steffensen from Full-time HR Assistant/Election Supervisor to Part-time Election Supervisor @ \$13.66. New Hire: Martin Hartze, General Maintenance Worker @ \$9.51; Kristin Olsen, HR/Technology Assistant @ \$14.49. Terminations: Robert Mammenga, Rebecca Romkema, Cheryl Anderson, Kristen Witchey.

Department Totals: Commission \$14,918.19; Auditor's Office \$9,276.57; Treasurer's Office \$14,448.96; States Attorney's Office \$19,359.21; Custodial Buildings \$3,273.18; Director of Equalization \$17,244.45; Register of Deeds \$7,581.10; Veteran's Service Officer \$3,191.56; Sheriff's Office \$34,301.16; County Jail \$30,234.42; Contract Law Enforcement \$7,153.87; Emergency Management \$5,570.02; Drainage \$1,220.00; Highway \$43,517.02; Welfare \$2,905.41; Community Health Nurses \$2,213.76; Women, Infants, & Children \$2,015.28; County Extension \$4,200.80; Weed Control \$13,577.13; Planning & Zoning \$3,659.98.

Be it noted, Chairperson Falken signed claims for the following—AFLAC, insurance \$2,317.60; AFLAC Flex-One \$80.00; Office of Child Support Enforcement, child support \$555.00; Delta Dental, insurance \$2,322.76; Flex One, unreimbursed medical \$1,418.50; Local Teamsters, union dues \$730.00; SDRS, retirement \$27,784.87; SDRS Supplemental, retirement \$3,455.00; EFTPS \$54,966.56; Wellmark Blue Cross, insurance \$37,229.14; Midwest Benefits, life insurance \$510.10.

Motion by Negstad, seconded by Klavetter, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Sheriff; Amount: \$12,500.00; Reason: Reimbursement from Insurance for the Patrol Car that was totaled in a collision with a train; Receipt # 92471: Line #10100X4340211. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes.

REGULAR BUSINESS

Motion by Santema, seconded by Negstad, to approve and authorize Chairperson Falken to sign the Right-of-Way Certificate for Project BRF 6050 (1), Brookings County, PCN 00CW. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

Motion by Larson, seconded by Negstad, to approve and authorize Chairperson Falken to sign the Amendment 1 to Agreement Number 712864; An Amendment to add the following Federal Requirements to the Agreement for Project BRF 6050(1), PCN 00CW, In Brookings County, STR. #06-235-130. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes.

Motion by Klavetter, seconded by Santema, to approve and authorize Chairperson Falken to sign the Right-of-Way Certificate for Project BRF 6458 (2), Brookings County, PCN 00CX. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion passes.

Motion by Negstad, seconded by Larson, to approve and authorize Chairperson Falken to sign the Amendment 1 to Agreement Number 712863; An Amendment to add the following Federal Requirements to the Agreement for Project BRF 6458(2), PCN 00CX, In Brookings County, STR. #06-242-010. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss Personnel Matters, a Request to Fill Vacancy, Correspondence and Invitations from the Vision Brookings Coalition, the E911 Budget, the Sioux Valley Commissioners Association, SDACC Convention Schedule, and the Brookings Area Chamber of Commerce & Convention Bureau.

Motion by Santema, seconded by Negstad, to approve and authorize Chairperson Falken to sign the Request to Fill Vacancy for a Full-time Female Correctional Officer. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

Be it noted, the Board approved the following Personnel Action Notice: New Hire: Part-time Correctional Officers, Andrew Harmon and Amber Strosheim @ \$11.82. Resignation: Laura Kinslow.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Klavetter updated the board on Zoning Complaints.

Commissioner Santema reported on the Swiftel Event Center Board Meeting and the Emergency Management Grant Meeting.

Commissioner Negstad reported the board on Domestic Abuse Shelter Meeting and the Emergency Management Grant Meeting.

Commissioner Falken updated the board on the upcoming events: 4-H BBQ, Conservation District Work Group Meeting, and the Senior Companions Recognition Ceremony.

Be it noted, the board discussed Zoning Matters and Complaints.

EXECUTIVE SESSION

Motion by Santema, seconded by Negstad, to enter into executive session at 9:15am. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes. Chairperson Falken declared executive session over at 9:45am. Reason - Legal, Personnel, and Contractual Matters. No action at this time.

REGULAR BUSINESS

Motion by Santema, seconded by Klavetter, to approve and authorize Chairperson Falken to sign the Compromise and Settlement Agreement between Cecelia Scholl and Brookings County. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion passes.

ADJOURNMENT

There being no further business, Chairperson Falken declared the regular meeting adjourned. The board then met as the Brookings County Drainage Board.

BROOKINGS COUNTY DRAINAGE BOARD

Zoning and Drainage Director, Robert Hill met with the board to discuss the Brookings County Drainage Ordinance and an upcoming Public Hearing.

BUDGET HEARINGS

Stephanie Vogel and Janet Willmott met with the board to discuss the 2006 Budget.

ADJOURNMENT

There being no further business, Chairperson Falken declared the meeting adjourned until Tuesday, August 9 2005.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Kelly Bakken
Deputy Auditor
Brookings County Auditor's Office